



Finance Committee Meeting Minutes

Lee County, Illinois

Apr 13, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E Second St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:02 a.m., by Chair Jim Schielein. Jim explained that due to technical difficulties, the meeting could not be streamed live to the public or be available for Zoom video conferencing.

II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor

Mike Book was absent. Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor were all present in person.

Also present: Dean Friel and Mike Koppien (Board Members), Charley Boonstra (State's Attorney), Sara Leisner (ARPA Grant Coordinator), Nancy Petersen (County Clerk and Recorder), Patty Rudolphi (ARPA Grant Fiscal Coordinator), Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), Greg Saunders (Maintenance Supervisor), Staci Stewart (Director of Probation and Court Services), Clay Whelan (Sheriff), and Becky Brenner (Board Secretary) all attended in person.

Staci Stewart wanted to make the committee aware that the Dependent Children's fund started with a budget of roughly \$27,000, However, it would most likely be depleted by the end of May 2023. The fund is used to detain minors when arrested in the community and moved to a contracted detention facility. The per diem per day to house the minor is \$175.

III. Public Visitors

Josh Fairve (Senior Auditor at WIPFLI) attended the meeting to walk the committee through the FY2022 financial audit. Mike Mudge (Rock River Energy Services, Inc) attended the meeting to walk the committee through the Electrical Aggregation item on the agenda.

IV. Approval of the Minutes from the Previous Meeting - (March 13, 2023)

Motion to approve the Minutes from the March 16, 2023, Finance Committee Meeting. **Moved** by Tom Kitson. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

V. Treasurer's Monthly Financial Report

Paul Rudolphi reported that the cash balance is consistent with what was budgeted but expenditures were stronger than expected. He is hoping expenditures will even out as the County moves through the fiscal year. He also explained that revenues were slowly beginning to weaken.

VI. Treasurer's Quarterly Financial Report – Presented every December, March, June, September

There was no quarterly report in April.

VII. Insurance Committee and GREDCO Reports

There were no reports from the Insurance Committee or GREDCO.

VIII. ARPA

A. Quarterly Report

Sara Leisner walked the committee through the ARPA Quarterly Report for April. Included in the report was an itemized list of approved ARPA expenditures. The full report will be included on the April County Board agenda. Highlights included:

- Total award of \$6,622,748 must be expended by 12/31/24 or obligated through 12/3/2026.
- \$3,674,676.75 had been allocated to pending projects.
- \$2,948,071.25 would be disturbed by the Finance Committee for Lee County Capital Projects.
- The community Service Program ended on March 30, 2023. Final quarterly report from the Agencies funded is forthcoming.
- Expenditures this quarter:
 - January 2023 - Discover Dixon Joint Tourism Grant match of \$40,000 and the Sheriff's Office Polycom Suite of \$12,500
 - February 2023 - LCIDA 2-year commitment of \$35,000/ year - Total \$70,000
 - March 2023 - No ARPA expenditures

IX. Approval of Monthly Resolution: None

There were no monthly resolutions in April.

X. Unfinished Business

There were no topics under Unfinished Business.

XI. New Business

A. Fiscal Year 2022 Audit Recap

Josh Faivre, senior auditor from WIPFLI, walked the committee through the 2022 auditor's report. Following are highlights from the presentation:

- Independent Auditor's Report for the County - Clean "unmodified" opinion on basic financial statements
- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Performed in Accordance with *Government Auditing Standards* for the County - no findings over internal control or compliance

- Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance for the County - Clean "unmodified" opinion - no findings over internal control or compliance
- Circuit Clerk audit - still waiting on guidance from the state to complete for new reporting in the Circuit Clerk's Office - no findings on fees and fines are expected
- A separate report is issued for ETSB which also had a clean unmodified report
- County expended \$7,864,516 of federal funds during FY22
 - State and Local Fiscal Recovery (ARPA) and Public Transportation tested as major federal program
- ARPA Funds \$4,546,844 remaining to be spent as of November 30, 2022 (The audit does not balance with the earlier ARPA Financial Report in part due to reporting dates and in part due to the audit reporting actual funds spent while the ARPA Financial Report provides information on the allocation of funding which is not yet expended.
- Net pension asset increased to an overall asset of \$5.9 million as result of investment returns - overall net investment income of \$11.0 million
- \$617k of principal paid on long-term debt in FY22
- The county had cash fully collateralized and insured as of November 30, 2022

Motion to accept the FY2022 audit findings and move to the Executive Committee for inclusion on the April County Board agenda. **Moved** by Tom Kitson. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

B. County Concrete Replacement and Repair Projects Approval

This topic was withdrawn from the agenda prior to the meeting.

C. Property Liability Insurance Consultant

This topic was withdrawn from the agenda prior to the meeting.

D. SIPC Intergovernmental Agreement (Cooperative)

Wendy Ryerson walked the committee through the SIPC Intergovernmental Agreement (Cooperative) item on the agenda. She explained that in the past the County had joined or participated in coops for purchasing purposes. This intergovernmental agreement coop was initially started to benefit school districts but recently expanded beyond school districts to local government entities. Approval of this item by the Board would give the County an additional option for County purchases and projects.

Motion to move the SIPC Intergovernmental Agreement (Cooperative) to the Executive Committee for inclusion on the April County Board agenda and give authorization to the Chairman to sign the final agreement once it is approved

by the State's Attorney. **Moved** by Nancy Naylor. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

E. **Review of Bids for the Lee County Electrical Aggregation Program for Lee County Residents and Small Businesses in the Unincorporated Areas of Lee County**

Mike Mudge walked the committee through the Lee County Electrical Aggregation Program item on the agenda. Mike explained that in 2011 the legislature passed a bill that allowed government entities to consolidate small businesses and residents together into an aggregation program that allowed them to collect and accept bids and rates with suppliers other than ComEd. This concept was brought to the voters in the form of a referendum, and the referendum was passed. Mike explained that letters would be sent to the public once the County Board voted on a supplier and term, letters will be sent out as follows:

- Small businesses and residents that currently have ComEd as their supplier or are currently enrolled in County aggregation program will automatically be enrolled. However, they will receive a letter allowing them to opt out. (This does not include those that have a third-party supplier).
- Small businesses and residents that have solar arrays will not automatically be enrolled in the program but have the option to participate and will receive an opt in letter.
- Small businesses and residents with a third-party supplier will receive opt in letters.

XII. **Executive Session:**

There was no request for an Executive Session.

XIII. **Adjournment**

Motion to adjourn at 9:51 a.m. **Moved** by Nancy Naylor. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

The next Finance Committee Meeting is scheduled for
9:00 a.m., on Thursday, May 18, 2023

Respectfully submitted by:
Becky Brenner - Board Secretary